

“Capacity Building for NGOs on Adolescent and Youth Engagement”

Workshop Agenda

Day 1

Time	Duration	Session	Activity	Session format
08:30-09:10	40 min	1	Introduction <ol style="list-style-type: none"> a) Welcome remarks (5 min) b) Ice breaker (15 min) <ol style="list-style-type: none"> 1. What comes to mind when you think of adolescents and youth c) Participants Expectations and Training Objectives (15 min) 	Plenary and Group work
09:10-10:40	1 h 30 min	2	Understanding Adolescence <ol style="list-style-type: none"> a) Individual reflection (10 min) b) Group discussion – sharing of individual reflections (30 min) c) Plenary Feedback (30 min) d) Overview and discussion: <ul style="list-style-type: none"> - Video on adolescent brain development (6 min) - Ppt (12 min) - Discussion (15 min) 	A combination of self-assessment, group work, plenary and videos
10:40-10:55	15 min	Break		
10:55-12:00	65 min	3	Why Invest in Adolescents and Youth? <ol style="list-style-type: none"> a) Making a Case for Investing in Adolescents and Youth (30 min) Group work – 30 b) Plenary (45 min) 	Wall journal, individuals requested to answer, then in plenary
12:00 - 12:30	30 min	4	Adolescent and Youth Programming – Understanding relevant terms and concepts (Plenary – 30 mins) <ol style="list-style-type: none"> a) Age and development considerations b) Participation, Engagement and Empowerment c) Sector specific second decade programming d) Systematic participation of adolescents and youth in a project/programme cycle e) Adolescent and Youth Civic Engagement and Theory of Change 	Plenary
12:30-13:30	60 min	5	Principles and Basic Requirements for Young People’s Participation and Engagement <ol style="list-style-type: none"> a) Exploring the Principles (inclusion to be discussed within the group work) (40 min) b) Plenary (20 min) Feedback, Review and discussion 	Group work and Plenary
13:30-14:30	1 h	Lunch		
14:30-17:00	2 h 30 min	6	Systematic Participation of Adolescents and Youth in Programming Discussion (modality of discussion) on: <ol style="list-style-type: none"> a) Young people’s engagement in the project cycle (45 min) – group work and discussion b) What Works, What Does Not Work and overcoming challenges (75 min) Plenary: Summarization, Recommendation and lessons learned (30 min)	Group work, Individual Work, Walk around and Plenary
	15 min	Coffee Break during session		
17:00-17:30	30 min	7	Review of Day 1 – Clarifying concepts Evaluation of Day 1	Plenary

Day 1

Time	Duration	Session	Activity	Session format
17:30			Evaluation of the day 1: each participant puts on sticky notes 2 new issues from this day- End of Day 1 Self-selected volunteers for reviewing and presenting the data (eyes, ears+ analysis of day 1 evaluation)	

Day 2

Time	Duration	Session	Activity	Session format
08:30-09:00	10 min		Debrief of Day 1, sharing evaluation results (by participants)	Plenary / participants self-selected on Day 1
09:00-12:00	3 h	8	Programming to Promote Young People’s Civic, Social and Economic Engagement <ol style="list-style-type: none"> a) Short presentation on defining civic, social and economic engagement (5 min) followed by group work on What Works, What Does Not Work and solutions to address what does not work: <ol style="list-style-type: none"> a. Group 1: Civic Engagement (including social engagement; b. Group 2: Economic Engagement) Plenary: Feedback, Discussion, Videos, Overview, Recommendations and lessons learned (1 hr 15 min) 	Group work and Plenary
	15 min	Coffee Break during session		
12:00-12:45	45 min	9	Tools and Techniques for Monitoring <ol style="list-style-type: none"> a) Definitions (10 min) b) 10-step M&E guide (35 min) 	Ppt/Plenary
12:45-13:45	1 h	Lunch		
13:45-15:00	1 h 15 min	10	Monitoring Systematic Participation of Adolescents and Youth in Programming <ol style="list-style-type: none"> a) Scoring systematic participation – learning to use the tool (10 min) followed by: <ol style="list-style-type: none"> 1. Self-Assessment (5 min) 2. Group work (30 min) b) Feedback – discussion, recommendations and lessons learned (30 min) 	Group work and Plenary
15:00-15:15	15 min	Break		
15:15 - 16:45	1 h 30 min	11	Monitoring Adolescent and Youth Civic, Social and Economic Engagement <ol style="list-style-type: none"> a) Sharing of experiences on how monitoring is done (45 min) <ol style="list-style-type: none"> 1. Identifying promising practices across civic and economic engagement 2. Challenges in monitoring and how to overcome them b) Feedback – discussion, sharing of Engagement Monitoring System, recommendations and lessons learned (45 min) 	<ol style="list-style-type: none"> a) Group work and plenary b) Plenary c) Sharing of experiences, Videos
16:45-17:15	30 min	12	Closure and Wrap Up <ol style="list-style-type: none"> a) Closing remarks (5 min) b) Next steps – how to implement concepts learned (10 min) c) Training workshop evaluation (15 min) 	<ol style="list-style-type: none"> a) Plenary b) Individuals fill evaluation forms
17:15	End of Training			